

1 **MINUTES OF MEETING**

2 **GRAND HAVEN**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Grand Haven Community Development
5 District was held on Thursday, August 18, 2022 at 3:04 p.m. in the Grand Haven Room, at the Grand Haven
6 Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137.

7 **FIRST ORDER OF BUSINESS – Call to Order/Roll Call**

8 Mr. McInnes called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Chip Howden	Board Supervisor, Chairman
11	Kevin Foley	Board Supervisor, Vice Chairman
12	Michael Flanagan	Board Supervisor, Assistant Secretary
13	John Polizzi (<i>via phone</i>)	Board Supervisor, Assistant Secretary
14	Dr. Merrill Stass-Isern	Board Supervisor, Assistant Secretary

15 Also present were:

16	David McInnes	District Manager, DPGF Management & Consulting
17	Scott Smith	Vesta
18	Dana Harden	Vesta
19	Scott Clark	District Counsel, Clark & Albaugh, LLP
20	Barry Kloptosky	CDD Operations Manager
21	Vanessa Stepniak	CDD Office Manager
22	John Lucansky	Amenity Manager, Vesta Property Services
23	David Hall	Resident
24	Jan Bearce	Resident
25	Marlene Hall	Resident
26	Mike Mitchell	Resident

27 *The following is a summary of the discussions and actions taken at the August 18, 2022 Grand Haven CDD*
28 *Board of Supervisors Regular Meeting.*

29 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

30 The Pledge of Allegiance was recited.

31 **THIRD ORDER OF BUSINESS – Audience Comments – (*for non-agenda items - limited to 3 minutes***
32 *per individual)*

33 Mr. Hall commented positively on the presentation from Solitude at the previous meeting and on
34 the progress being made with the Pond 24 issue.

35 Ms. Bearce expressed that she felt the District had allocated too much money for staff's wages,
36 health insurance, and incentives. She additionally requested for Zoom attendees to be permitted to
37 participate in Audience Comments.

38 **FOURTH ORDER OF BUSINESS – Staff Reports**

39 A. Exhibit 1: Amenity Manager: John Lucansky

40 Mr. Lucansky indicated that the Tiki Hut Teen Day had not been successful and suggested hosting
41 this event before school starts the next year.

42 In response to a question from Mr. Foley, Mr. Lucansky confirmed that the CDD office had credit
43 card readers.

44 B. District Engineer: David Sowell

45 The District Engineer was not present. Mr. McInnes requested for any questions for the District
46 Engineer to be forwarded to him to pass along.

47 C. Operations Manager: Barry Kloptosky

48 1. Exhibit 2: Presentation of Capital Project Plan Tracker

49 Mr. Kloptosky asked for any questions on the tracker, to which there were none.

50 2. Exhibit 3: Monthly Report

51 Mr. Kloptosky informed the Board that sidewalk repairs were tentatively scheduled with
52 another contractor for the end of August. He indicating that slow progress was being made
53 on the traffic safety project. In response to a question from Mr. Foley, Mr. Kloptosky
54 confirmed that the poles and signs had been obtained. Mr. Kloptosky stated that he did not
55 have a time frame for this project at this point in time.

56 Mr. Flanagan inquired about sidewalk repairs for Waterside Pkwy. Mr. Kloptosky stated
57 that a contractor had recently come out and indicated that he was currently waiting on
58 proposals. Mr. Foley suggested that the Board consider repaving Waterside Pkwy.,
59 dependent on input from the contractor, rather than performing temporary repairs. Mr.
60 Kloptosky recalled that this could be considered after October 1.

61 Mr. Kloptosky noted that the pickleball and croquet court canopies had been installed and
62 stated that the final inspection had been passed. He mentioned that one of the canopies
63 would be lowered and that this would be done in-house.

64 Dr. Merrill inquired about an aeration proposal for Pond 24. Mr. Howden stated that a
65 motion was needed in order to amend the agenda to include the consideration of the
66 Solitude proposal.

67 On a MOTION by Dr. Merrill, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board approved
68 the amendment of the agenda to include the consideration of the Solitude Pond 24 Aeration Proposal for
69 the Grand Haven Community Development District.

70 Following the motion, Mr. Kloptosky presented the proposal from Solitude. He stated that
71 Pond 24 was determined to need three aerators in the amount of \$5,577.00. He clarified
72 that this would not be the total cost, as power would be needed for the aerators as well. He
73 stated that the cost of power would range from \$3,000.00 to \$6,500.00. Mr. Flanagan
74 requested that Mr. Kloptosky ensure that Solitude would come back with recommendations
75 for each pond within the community, as previously discussed.

76 Mr. Kloptosky recommended approving a “not to exceed” amount of \$14,000.00 to
77 complete this project. Mr. Howden asked for any audience comments. Ms. Hall spoke in
78 favor of the aeration proposal.

79 On a MOTION by Dr. Merrill, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board approved
80 the Solitude Aeration Proposal and electrical supply for Pond 24, in a total amount not to exceed
81 \$14,000.00, for the Grand Haven Community Development District.

82 D. Exhibit 5: District Counsel: Scott Clark

83 Mr. Clark recalled a recent incident that had occurred on the pickleball court, noting that
84 the same resident had been involved in another incident that had occurred approximately a
85 year prior. He discussed the process for notifying residents involved in incident reports and
86 requested direction from the Board to write a formal letter to the resident in order to request

87 that the resident attend the September Regular Meeting to discuss the incident. Mr. Foley
88 and Dr. Merrill spoke in favor of Mr. Clark sending the letter.

89 Dr. Merrill noted that she had reviewed the incident reports over the past year and pointed
90 out that no action appeared to have been taken. Mr. Clark explained that the prior Board
91 had agreed to direct the Chair or District Manager to resolve issues that were not flagrant
92 in nature. He agreed that a new process in which the Board would be made aware of all
93 incidents and action taken by staff should be established.

94 In response to a question from Mr. Flanagan, Mr. Clark clarified that the sheriff would
95 become involved when an expulsion was necessary and indicated that matters of this nature
96 would always be brought to the attention of the Board.

97 Mr. Polizzi indicated that he would be in favor of Mr. Clark sending a letter to the resident.
98 He noted that he did not receive document that Mr. Clark had stated he had sent out. He
99 expressed concerns regarding the Board potentially overriding actions of one of the
100 District's managers and stressed the importance of clarity for the new process. Mr. Clark
101 indicated that the rules and processes would be discussed further later in the meeting. The
102 Board reached a consensus to receive copies of incident reports moving forward.

103 E. District Manager: David McInnes

104 1. Exhibit 4: Meeting Matrix

105 Mr. Howden suggested adding a discussion of Mr. Flanagan's list for Celera regarding
106 technology processes to the September 1 Workshop Agenda, to which there were no
107 objections.

108 Mr. Polizzi stated that he would like to put more substance behind any additional reporting
109 wanted from Snap Survey regarding survey results. He indicated that he would like to keep
110 the information requested relatively limited but focused on items of high importance.

111 2. Exhibit 5: Action Item Report

112 Mr. Howden asked for any question on the report. Mr. Flanagan noted that an email issue
113 had been resolved. Dr. Merrill inquired about the approximate amount of money expected
114 to be left over on Capital projects. Mr. Kloptosky indicated that he would look into this.

115 Mr. Flanagan asked if there had been any updates from the electrician regarding the
116 upgrades for the basketball court lights. Mr. Kloptosky stated that he had not received an
117 update but that he would reach out to the electrician again. Mr. Flanagan suggested using
118 the same electrician for the aerator and to have both projects worked on simultaneously.
119 Mr. Howden indicated that he would prefer to vote on this item, as he did not know whether
120 this would be considered a maintenance or capital item. Mr. Foley expressed agreement.

121 **FIFTH ORDER OF BUSINESS – Consent Agenda Items**

122 A. Exhibit 6: Consideration for Acceptance – The July Unaudited Financial Report

123 B. Exhibit 7: Consideration for Approval – The Minutes of the Board of Supervisors Workshop
124 Meeting Held July 21, 2022

125 On a MOTION by Mr. Foley, SECONDED by Mr. Flanagan, WITH ALL IN FAVOR, the Board approved
126 all items on the Consent Agenda for the Grand Haven Community Development District.

127 **SIXTH ORDER OF BUSINESS – Business Items**

128 A. Consideration of Celera Proposals – To Be Distributed

129 1. (Proposals Forthcoming)

130 2. (Proposals Forthcoming)

131 3. (Proposals Forthcoming)

132 Ms. Stepniak distributed a packet to the Board that included three module proposals and
133 information on modules currently owned by the District that were not yet implemented. Mr.
134 Flanagan inquired about support costs for the modules. Ms. Stepniak clarified that there were no
135 additional support costs and confirmed that this would fall under the District's current contract
136 with Celera.

137 Mr. Polizzi noted that communication with residents would be needed to ensure the modules
138 would be used effectively. Ms. Stepniak stated that the majority of the information could be
139 explained via e-blast. Mr. Polizzi indicated that he would like to have a plan in place and obtain a
140 rough estimate on timing for the implementation of the modules.

141 Mr. Howden reviewed the proposals. He stated that the first proposal was for an Automated
142 Attendant module that would expedite the visitor process at the gatehouse. In response to a
143 question from Mr. Foley, Ms. Stepniak clarified that the system would identify residents by their
144 phone number or a PIN number.

145 Mr. Howden stated that the second proposal was for a Visitor Notification module. He explained
146 that this system would send residents a notification via text message or email to inform them that
147 their visitor had been let in through the gate. Ms. Stepniak noted that permission would need to be
148 received from residents in order for text messages or emails to be sent.

149 Mr. Howden stated that the third proposal was for a Caller ID module. Ms. Stepniak clarified that
150 this module would be for the phone line that was connected to the guardhouse. In response to a
151 question from Mr. Howden, Ms. Stepniak confirmed that Caller ID could identify multiple phone
152 numbers for a singular resident.

153 Ms. Stepniak discussed a Resident Web Portal and Email Authorization module. She clarified
154 that the District already had both of these modules but had not yet implemented them. She
155 explained that the Resident Web Portal module was a website that residents could use to update
156 their information in the system and that the Email Authorization module would allow residents to
157 submit changes through their email address.

158 Ms. Stepniak noted that the last page of the packet included information the Board had requested
159 regarding the Imaging module, which involved scanning driver's licenses and pulling information
160 from the licenses at the gate. Mr. Howden requested input from Mr. Clark on the Imaging
161 module. Mr. Clark explained that scanning driver's licenses could be done but the District would
162 need to ensure that the information would be protected in order to comply with Florida Public
163 Record Laws. Mr. Flanagan indicated that he would be in favor of implementing this module but
164 expressed liability concerns in the event of a data breach. The Board reached a consensus to
165 discuss this module further with Celera at a later point in time. Mr. Polizzi added that he would
166 like for Celera to document their security processes.

167 The Board and staff discussed costs and necessity of the modules. Mr. Howden requested input
168 on whether the Caller ID module was worth the cost. Ms. Stepniak explained that this module
169 would help save time for the guards but indicated that this would be the Board's decision. Mr.
170 Flanagan pointed out that expediting this process would reduce backups on Colbert Ln. and
171 subsequently reduce the risk of accidents.

172 Mr. Foley indicated that he did not think the Visitor Notification module was necessary. Ms.
173 Stepniak noted that residents could opt out of the notifications. She explained that this proposal
174 was obtained due to numerous resident complaints regarding vendors being let in without
175 notification.

176 Mr. Polizzi spoke in favor of allowing residents more opportunities of self-service and indicated
177 that he would be in support of the Caller ID module. Mr. Flanagan stated that he would like to
178 approve all three proposals and move forward with the implementation. Ms. Stepniak indicated
179 that she would come back with a plan for implementation.

180 Mr. Foley inquired about the benefit for residents for the Automated Attendant module. Ms.
181 Stepniak explained that the Automated Attendant module would increase efficiency for residents
182 entering the community and reduce backups on Colbert Ln. Dr. Merrill noted that the Automated
183 Attendant additionally provided documentation that would be beneficial in the event of a security
184 issue.

185 Mr. Howden asked for any audience comments on the modules. Mr. Mitchell spoke in favor of
186 the Automated Attendant module, as this would verify whether callers were actually residents. He
187 expressed security concerns regarding the call boxes at the North Gate, South Gate, the Crossings
188 Gate, and the Wild Oaks Gate. Another audience member expressed support of approving all
189 three modules. Ms. Stepniak noted that the Automated Attendant module would additionally
190 allow guards more availability to take calls for the other call boxes.

191 On a MOTION by Mr. Flanagan, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board approved
192 the Celera Automated Attendant, Visitor Notification, and Caller ID Proposals, in the total amount of
193 \$6,685.00, for the Grand Haven Community Development District.

194 Following the motion, Mr. Howden looked for a motion to recess the meeting before opening the
195 Public Hearing.

196 On a MOTION by Mr. Polizzi, SECONDED by Mr. Flanagan, WITH ALL IN FAVOR, the Board recessed
197 the Regular Meeting at 4:47 p.m. for the Grand Haven Community Development District.

198 *(The Board recessed the meeting at 4:47 p.m. and reconvened at 5:00 p.m.)*

199 **EIGHTH ORDER OF BUSINESS – Rules, Policies & Fees Public Hearing at 5:00 PM**

200 **This Order of Business was presented out of order.**

201 **A. Rules, Policies, & Fees Public Hearing**

202 **1. Open the Public Hearing**

203 On a MOTION by Mr. Howden, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board opened
204 the **Rules, Policies, & Fees Public Hearing** at 5:00 p.m. for the Grand Haven Community Development
205 District.

206 **2. Exhibit 8: Presentation of Rules, Policies & Fees Draft**

207 Mr. Clark presented the Rules, Policies & Fees Draft, noting that the proposed rules
208 would increase the non-resident activity fee to \$3,300.00 and update some of the dog
209 rules. He mentioned that the right to use a motorized bike on Waterside Pkwy sidewalks
210 and the Esplanade had been preserved, provided that the bikes were on pedal power
211 mode.

212 He recommended a revision to the language beginning on Page 32 of the draft regarding
213 expulsion. He advised amending this section to allow the Board the option to issue a
214 suspension without issuing a warning in severe cases, at the Board's discretion.
215 Following discussion, the Board agreed to move forward with Mr. Clark's suggestion.

216 **3. Public Comments – *limited up to 3 minutes per individual***

217 There being none, the next item followed.

218 4. Close Public Hearing

219 On a MOTION by Mr. Howden, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board closed the
220 **Rules, Policies & Fees Public Hearing** for the Grand Haven Community Development District.

221 *(The Board reconvened the Regular Meeting at 5:20 p.m.)*

222 B. Exhibit 9: Consideration & Adoption of **Resolution 2022-09**, Adopting Rules, Policies, & Fees
223 Amendment

224 On a MOTION by Mr. Foley, SECONDED by Mr. Flanagan, WITH ALL IN FAVOR, the Board adopted
225 **Resolution 2022-09**, Adopting Rules, Policies & Fees Amendment, as revised, for the Grand Haven
226 Community Development District.

227 **SEVENTH ORDER OF BUSINESS – Presentations**

228 A. Chairman’s Comments on Board Activities Including Long Term Planning Process

229 Mr. Howden discussed the efforts the Board had made to provide service to the community at a
230 reasonable cost and to improve communications between the Board and the community. He
231 informed residents that the District had entered four new contracts over the past two years for
232 Amenity Management, Auditing, Engineering, and District Management. He reviewed positive
233 changes made with the new District Management company, particularly in regards to the budget,
234 communications, and the Long Term Plan. He reviewed the planning process behind the Long
235 Term Plan and stressed the need for public input. He noted that a survey would be going out to
236 residents within the next few weeks and indicated that a community discussion would be held
237 regarding the survey results and the Long Term Plan. Mr. Howden additionally gave recognition
238 to Ms. Stepniak, Mr. Lucansky, and Mr. McInnes as critical new staff members.

239 B. Operations Manager’s Comments on Recently Completed Projects

240 Mr. Kloptosky thanked office staff for putting together his presentation. He reviewed a number of
241 recently completed projects, including the Pond Bank Stabilization project, the Golf Course Pier
242 Renovation project, the Croquet Courts project, the Pickleball Courts project, the Fishing Pier
243 Renovation project, the Center Park Pier Renovation project, the Center Park Gazebo project, the
244 Mailbox Kiosk project, the Walking Bridges Renovation project, the Veterans’ Memorial project,
245 the Grand Haven Room Renovation project, the Village Center Renovation project, the Village
246 Center Fitness Center Renovation project, the Village Center Office Renovation project, and the
247 Village Center Bathroom Renovation project. He noted that several projects were performed in-
248 house by staff, which had saved the District a large sum of money.

249 On a MOTION by Mr. Howden, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board recessed
250 the Regular Meeting at 5:51 p.m. for the purpose of convening the Budget Public Hearing for the Grand
251 Haven Community Development District.

252 *(The Board recessed the Regular Meeting at 5:51 p.m.)*

253 **NINTH ORDER OF BUSINESS – Budget & Assessment Public Hearings at 5:00 PM**

254 A. **Fiscal Year 2022-2023 Budget Public Hearing**

255 1. Open the Public Hearing

256 Mr. McInnes expressed gratitude to Mr. Foley for his work on the budget and to Mr.
257 Flanagan for creating a PowerPoint for the Budget Public Hearing.

258 On a MOTION by Mr. Howden, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board opened
259 the **Fiscal Year 2022-2023 Budget Public Hearing** for the Grand Haven Community Development
260 District.

261 2. Exhibit 10: Presentation of FY 2022-2023 Budget

262 Mr. McInnes presented the FY 2022-2023 budget, noting that the expenses associated
263 with the O&M portion of the proposed budget were projected to rise approximately 4.8%
264 from the current year's adopted budget. He stated that the O&M assessment would be
265 increased by \$99.54 from the current year for single lots. He explained that the Special
266 Reserve Fund would provide monies for Capital Projects, including concrete and gutter
267 works, road paving projects, and landscaping enhancement projects. He indicated that
268 there would be an increase of \$21.77 from the current year for single lots for the Special
269 Reserve Fund Assessment. He stated that the Board's approved total assessment for
270 Fiscal Year 2023 would be \$2,538.34 for single lots, which was a total increase of
271 \$121.31 over the current year's total assessment.

272 3. Public Comments – *limited up to 3 minutes per individual*

273 There being none, the next item followed.

274 4. Close Public Hearing

275 On a MOTION by Mr. Howden, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board closed the
276 **Fiscal Year 2022-2023 Budget Public Hearing** for the Grand Haven Community Development District.

277 *(The Board reconvened the Regular Meeting at 6:00 p.m.)*

278 B. Exhibit 11: Consideration & Adoption of **Resolution 2022-10**, Adopting the Fiscal Year 2022-
279 2023 Budget

280 On a MOTION by Dr. Merrill, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board adopted
281 **Resolution 2022-10**, Adopting the Fiscal Year 2022-2023 Budget, for the Grand Haven Community
282 Development District.

283 Following a motion, Mr. McInnes looked for a motion to recess the meeting for the purpose of
284 convening the Assessment Public Hearing.

285 On a MOTION by Mr. Howden, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board recessed
286 the Regular Meeting at 6:01 p.m. for the purpose of convening the Assessment Public Hearing for the Grand
287 Haven Community Development District.

288 *(The Board recessed the Regular Meeting at 6:01 p.m.)*

289 C. **Fiscal Year 2022-2023 Assessment Public Hearing**

290 1. Open the Public Hearing

291 On a MOTION by Mr. Howden, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board opened
292 the **Fiscal Year 2022-2023 Assessment Public Hearing** for the Grand Haven Community Development
293 District.

294 2. Public Comments – *limited up to 3 minutes per individual*

295 There being none, the next item followed.

296 3. Close Public Hearing

297 On a MOTION by Mr. Howden, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board closed the
298 **Fiscal Year 2022-2023 Assessment Public Hearing** for the Grand Haven Community Development
299 District.

300 *(The Board reconvened the Regular Meeting at 6:02 p.m.)*

301 D. Exhibit 11: Consideration & Adoption of **Resolution 2022-11**, Providing for the Collection &
302 Enforcement of Special Assessments for Fiscal Year 2022-2023

303 On a MOTION by Mr. Flanagan, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board adopted
304 **Resolution 2022-11**, Providing for the Collection & Enforcement of Special Assessments for Fiscal Year
305 2022-2023, for the Grand Haven Community Development District.

306 Following the motion, Mr. McInnes noted that two items earlier on the agenda had not yet been
307 covered.

308 E. Consideration of Restrictions on Gate Access

309 **This item, originally Item B under the Sixth Order of Business, Business Items, was**
310 **presented out of order.**

311 Mr. Clark recalled that the Board had expressed interest in imposing certain restrictions on public
312 access to the community through the gate. He recommended handling this through a formal
313 rulemaking procedure and stated that he would like to develop a rule for the Board's
314 consideration. At the request of Mr. Foley, Mr. Clark provided background information on public
315 access for the audience. He explained that all CDDs with outstanding bonds were required to
316 have their roads open to the public but that the District's bonds had recently been paid off. The
317 Board members unanimously agreed to move forward in the rulemaking process. Mr. Flanagan
318 requested for the draft of the rule to be brought back to the Board for review. Mr. Clark indicated
319 that this would be brought back to the September meeting and requested a motion from the
320 Board.

321 On a MOTION by Mr. Flanagan, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board
322 authorized District Counsel to begin the rulemaking process to restrict public access to the District for the
323 Grand Haven Community Development District.

324 F. Discussion of Update on Resident Survey

325 **This item, originally Item C under the Sixth Order of Business, Business Items, was**
326 **presented out of order.**

327 Mr. Polizzi provided background information on the survey for the benefit of the audience
328 members. He expressed appreciation for residents who assisted in proofing the survey, as well as
329 residents who had volunteered but had been unable to assist due to scheduling conflicts. He
330 indicated that he would submit the names of these residents via email to be included in the
331 Meeting Minutes. The names of the residents who assisted in proofing the survey were as
332 follows: Jan Bearce, Tom Byrne, Donna McGevna, Mark Oehler, and Bill Zeilman. The names of
333 the residents who had volunteered but had been unable to participate were as follows: Ralph
334 Chianelli, Michael Tebanno, and Lewis Beilman. Mr. McInnes noted that an e-blast would be
335 sent out to the community to inform residents that the survey would be arriving in the mail.

336 **TENTH ORDER OF BUSINESS – Supervisors Requests**

337 Mr. Polizzi requested that Mr. McInnes ensure that the names of the residents who had volunteered
338 to assist with the survey were included in the Meeting Minutes.

339 **ELEVENTH ORDER OF BUSINESS – Action Item Summary**

- 340 A. The Operations Manager will contact Solitude and attempt to obtain the pond report.
- 341 B. The Operations Manager will report back on the expected balance of the Capital Budget.
- 342 C. The Operations Manager will contact the electrician and obtain an approximate price estimate on
- 343 the cost for lighting on the basketball court.
- 344 D. District Counsel will begin rule making for limiting public access to the community and bring back
- 345 a draft of the proposed rule to the September meeting.

346 **TWELFTH ORDER OF BUSINESS – Next Meeting Quorum Check: September 1st, 9:00 a.m.**

- 347 • Quorum Check
- 348 All Board members confirmed that they would be present for the meeting, which would establish
- 349 a quorum.

350 Mr. Howden stood for a Point of Personal Privilege to address the responsibilities and restrictions
 351 of Board members with respect to Florida Statute requirements and the agreed upon Code of
 352 Conduct. He stated that the District Manager shall charge and supervise the works of the District
 353 and be responsible for preserving and maintaining any improvement or facility. He reminded the
 354 Board that no individual supervisor had the authority to independently direct work in the District
 355 unless authorized by the Board.

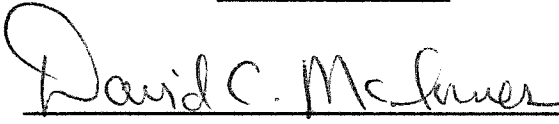
356 **THIRTEENTH ORDER OF BUSINESS – Adjournment**

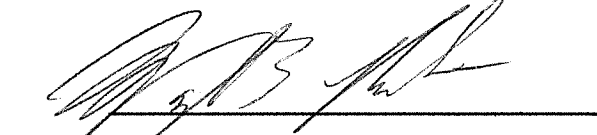
357 Mr. McInnes asked for final questions, comments, or corrections before requesting a motion to
 358 adjourn the meeting. There being none, Mr. Foley made a motion to adjourn the meeting.

359 On a MOTION by Mr. Foley, SECONDED by Mr. Flanagan, WITH ALL IN FAVOR, the Board adjourned
 360 the meeting, at 6:25 p.m., for the Grand Haven Community Development District.

361 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
 362 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
 363 *including the testimony and evidence upon which such appeal is to be based.*

364 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
 365 **meeting held on September 15, 2022.**

366 
 367 _____
 Signature



 Signature

David C. McInnes
 Printed Name

Vanantow B. Howden
 Printed Name

368 Title: Secretary Assistant Secretary Title: Chairman Vice Chairman